



The *Gold Crown Foundation* seeks an individual to work in an innovative after-school program called The Clubhouse: Where Technology Meets Imagination. The Clubhouse, established with the support of The Clubhouse Network, a collaboration with the MIT Media Lab, offers young people (ages 10 to 18) from under-served neighborhoods the opportunity to work on projects they find meaningful to their lives, using computers and technology. The program provides support and resources for young people to pursue their interests and build upon their talents.

We are seeking a candidate who has a sincere and natural appreciation for young people and an eagerness to learn and teach. You must have a genuine desire to work with under-served youth, developing positive relationships and providing opportunities for youth to express their creativity through technology and multimedia projects. Candidates must have the curiosity and willingness to learn new skills and challenge themselves and others. The Clubhouse is an open learning model where youth work on individual projects based on their interests. You'll find yourself assisting with sewing projects, drawing and painting, video game design, audio production and 3D printing all in the same afternoon, so flexibility, patience and creative problem solving are essential. Gold Crown also provides interest-based technology workshops to elementary and middle school students during the school day, so this role includes classroom management and curriculum delivery.

**Daily Responsibilities:**

- Maintain a welcoming, creative, non-judgmental safe space for youth ages 10-18
- Help Clubhouse Members develop creative projects (e.g., help them come up with ideas, gather materials, get started, call upon mentors to work with them, and support their ongoing work)
- Establish high expectations for all youth and hold them accountable while being supportive and encouraging
- Help youth develop confidence and a strong sense of their future
- Team-teach during the school day outreach Art & Technology program
- Working collaboratively with the Clubhouse Coordinator, staff, and mentors to forward the mission of the Gold Crown Enrichment

**Required skills and experience:**

- A genuine desire to work with underserved youth
- A passion for learning new technology and design skills, particularly learning alongside youth while making creative projects
- Cultural sensitivity; understanding and embracing youth from all backgrounds
- Ability to work collaboratively with others while demonstrating leadership skills
- Effective written and oral communication
- Basic computer skills

**Preferred skills and experience (No one's perfect, but ideal candidates will have a solid representation of the following:)**

- Being a maker, tinkerer or hacker
- Experience mentoring youth
- Experience teaching digital media or visual arts or learning alongside youth
- Experience teaching coding or computer science
- Drawing, painting or animation
- Familiarity with Adobe Suite and Microsoft Suite
- Comfort teaching and leading both youth and adults
- Conversational proficiency in English and Spanish

Regular hours will be Monday through Friday, 1 pm to 7 pm. Flexibility to work some mornings and weekends will be required.

This is a 30 hour per week position, compensation dependent on experience.